

**PART A – PERSON’S PROFILE***(Questionnaire, to be filled in assisted mode)*

1.	<b>Name</b>					
2.	<b>Gender</b>	a. Male	b. Female	c. Transgender		
3.	<b>Date of Birth</b>	(DD-MM-YYYY)				
4.	<b>Place of Birth</b>					
5.	<b>Marital Status:</b>	a. Married	b. Unmarried	c. Others		
6.	<b>Spouse Details</b>	a. Name:				
		b. Date of Birth:	(DD-MM-YYYY)			
		c. Occupation:				
7.	<b>Present Address:</b>					
8.	<b>Type of Residence</b>	Owned	Rented	Allotted by Employer	Others	
9.	<b>Staying at Present Address since</b>	_____ Years _____ Months				
10.	<b>Mobile Number</b>					
11.	<b>Aadhaar Number</b>					
12.	<b>Religion</b>	Hindu	Muslim	Christian	Sikh	Others _____
13.	<b>Category</b>	General	OBC	SC	ST	
14.	<b>Occupation (Self)</b>					
14.1.	<b>Nature of Occupation</b>	a. Full Time Salaried	b. Contractual Labor	c. Business / Self Employed		
14.2.	<b><u>For Salaried &amp; Contractual Persons</u></b>					
	<b>a. Total Work Experience (Years and Months):</b>					
	<b>b. Employer Name, Address and Contact Person:</b>					
	<b>c. Nature of Work</b>					
	<b>d. Years in Present Job</b>					

14.3.	<b><u>For Business / Self Employed</u></b>					
	<b>a. Nature of Business (Description):</b>					
	<b>b. Details of 2 client / supplier details (Name, Address and Mobile No)</b>					
	<b>Sr. No</b>	<b>Name</b>	<b>Nature of Relationship</b>	<b>Address</b>		<b>Mobile No</b>
15.	<b>Education</b>		Illiterate	Can Read	Can read & Write	Read, write and have numeracy skills
16.	<b>Number of Dependents (Children &amp; Elders)</b>					
17.	<b>Sources and Amount of Monthly Income (Rs)</b>					
	<b>Sr. No</b>	<b>Source of Income (Wages / Business / Salary)</b>				<b>Amount</b>
	1					
	2					
	3					
	4	<b>Total</b>				
18.	<b>Monthly Expenses (in Rs)</b>					
	<b>Sr. No</b>	<b>Item</b>				<b>Amount (Rs)</b>
	1	Food				
	2	Rent				
	3	School Fees				
	4	Electricity & Phone Bills				
	5	Medical				
	6	Clothing				
	7	Loan Payments				
	8	Entertainment				
	9	Miscellaneous				
	10	<b>Total</b>				

19.	<b>No of Loans Taken from banks / companies (as on date)</b>						
	Name / Particulars	Amount of loan taken (Rs)	Loan Amount Disbursed (Rs)	Date / Month of Loan disbursement	Monthly Installment (Rs)	Loan Amount Outstanding as on date (Rs)	
	<b>Government / Private Banks</b>						
	<b>Others (NBFCs / MFIs / SHGs)</b>						
	<b>Moneylender</b>						
	<b>Family &amp; Friends</b>						
	20.	<b>Savings Account Details:</b>					
		<b>Account Number</b>					
<b>Bank Name</b>							
<b>Bank Branch / IFSC Code</b>							
<b>Address</b>							
21.	<b>Any prior Experience of doing business (Give details such as number of years, existing or closed, type of work, amount of income, if closed reasons for closing)</b>						

22.	<b>Potential Business</b>	
22.1.	<b>Details and nature of business (Product type, cost, income profit margin, market, resources required, market area etc.)</b>	
22.2.	<b>Amount of finance required</b>	
22.3.	<b>Seed money available (Own contribution)</b>	

### Part B- Background Verification by UMC

*(To be used by Project staff)*

A verification of the person should be done by visiting his / her place of residence and neighborhood of the  
Please give comments / remarks on items listed below:

1.	<b>Criminal Background</b>				
2.	<b>Physical Health</b>				
3.	<b>Mental Health</b>				
4.	<b>Household Assets: (based on visit)</b>				
	<b>Sr.no</b>	<b>Items in House</b>	<b>Yes / No / Remarks</b>		
	1	Kuccha / Pucca House			
	2	TV			
	3	Fridge			
	4	Almirah (Steel / Wooden)			
	5	Bike			
	6	Mobile (Feature / Smartphone)			
5.	<b>Details of Neighbors</b>				
	<b>Sr. No</b>	<b>Name</b>	<b>Address</b>	<b>Mobile</b>	<b>Remarks</b>
	1				
	2				

## Part C - Select Inclusion / Exclusion Indicators

*(for reference purpose)*

1. Should have no criminal background
2. Should be of good character
3. Should have healthy mind and body
4. Should not be alcoholic
5. Should not be a migrant
6. Must be staying in the area for at least last 3 years
7. Should be able to read, write with numeracy skills
8. Must have a mobile
9. Should not be overindebted (not too many loans)
10. Should have at least one existing source of income
11. Any person below 20 years of age and above 50 years of age to be excluded
12. Persons with own residence to be preferred
13. Should be able to give an indicative business proposal and plan
14. Persons with prior experience of business to be preferred
15. Should have an active Savings Account with Bank
16. Should have valid id documents in place, required later for loan application (Aadhaar – must, BPL card, Bank statement / pass book)
17. Should be energetic, hard-working, self-starter, competitive, confident, good network of friends (broadly based on personal interaction, references' remarks)