

K-13011(1)/10/2020-UPA-III/9091049

Government of India  
Ministry of Housing & Urban Affairs

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Nirman Bhawan, New Delhi

Dated the 19 August, 2021

To,  
The State Mission Directors (DAY-NULM)  
All States/UTs.

**Subject:** Revised form for Seed Capital under PM FME Scheme- reg.

Madam/ Sir,

Please refer to letter of even number dated 21.06.2021 through which Joint Guidelines along with annexures were shared with all States/UTs for implementation of PM FME Scheme in convergence with DAY-NULM. The application form for seed capital has now been simplified and revised as mentioned in para 2.1.2 of the guidelines (copy attached). Further, Self-Help Groups (SHGs)/ SHG members, presently engaged in Micro Food Processing (MFP) activities with an **experience of at least one year** are eligible to apply for seed capital under the Scheme.

2. In view of the above, only the modified form attached herewith should be used for generating applications from concerned SHGs and its members for grant of Seed Capital under PM FME. It is also mentioned that the application form for Seed Capital has been replaced with Form-1 and the 'Details of Enterprise' is to be furnished now in Form-2. No separate form for approval of SHG/ALF is required, as the same has been incorporated in Form-1 itself.

3. It is requested to direct all concerned field functionaries to start mobilising applications from eligible SHGs/ SHG members in this regard. Suitable provision for entry of applications is being readied in NULM MIS. The applications once mobilised will be digitized on the MIS portal of DAY-NULM, for which a detailed SoP will be shared shortly.

Yours faithfully,



(Niraj Kumar)

Director (NULM)

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Copy to:

1. Technical Director, NIC- with a request to make necessary changes in MIS
2. PPS to JS, NULM

### Application Form –I : For individual SHG member

Seed Capital support to NULM beneficiaries under PM FME Scheme

#### Basic Details

S. No	Questions	Responses
1	Name of entrepreneur	
2	Name of Enterprise	
3	SHG Name / SHG code:	
4	Address:(Door/Block/House No.):	
5	Ward Name and Number	
6	Urban Local Body	
7	District	
8	State / UT	
9	Entrepreneur Bank Account Details	A/c No.: Bank Name: Branch: IFS Code:

**Note: Details of Enterprise as given in Form-II to be attached.**

#### Declaration: -

We.....SHG have examined the above details provided by the .....Enterprise for seeking assistance under the Seed Capital Component of PM FME Scheme and on finding it satisfactory, we hereby recommend the same for further consideration.

We agree to the approximate annual turnover mentioned by the.....Enterprise.

Further, the given details of Enterprise is correct.

(Name & Signature of President, SHG)

Date:

(Name & Signature of Secretary, SHG)

Date:

## Application Form –I : For Group Enterprise of members from same SHG

Seed Capital support to NULM beneficiaries under PM FME Scheme

### Basic Details

S. No	Questions	Responses
1	Name of Enterprise	
2	SHG Name/ SHG code:	
3	Address: (Door/Block/House No.):	
4	Ward Name and Number	
5	Urban Local Body	
6	District	
7	State / UT	
8	Is the entire Group involved (Y / N)	
9	If no, then indicate names of SHG members involved	1. 2. 3.
10	Name of leader of Enterprise	
11	Enterprise Bank Account Details	A/c No.: Bank Name: Branch: IFS Code:

**Note: Details of Enterprise as given in Form-II to be attached.**

### Declaration:

We.....SHG have examined the above details provided by the .....Enterprise for seeking assistance under the Seed Capital Component of PM FME Scheme and on finding it satisfactory, we hereby recommend the same for further consideration.

We agree to the approximate annual turnover mentioned by the.....Enterprise.

Further, the given details of Enterprise is correct.

(Name & Signature of President, SHG)  
Date:

(Name & Signature of Secretary, SHG)  
Date:

## Application Form –I: For Group Enterprise of members from multiple SHGs

Seed Capital support to NULM beneficiaries under PM FME Scheme

### Basic Details

S. No	Questions	Responses
1.	Name of Enterprise	
2.	Address: (Door/Block/House No.):	
3.	Ward Name and Number	
4.	Urban Local Body	
5.	District	
6.	State / UT	
7.	Bank Account details of the Enterprise	A/c No.: Bank Name: Branch: IFS Code:
8.	Name of leader	
9.	Details of Members of the Enterprise	Name of Person
		Name of SHG

**Note:** Details of Enterprise as given in Form-II to be attached.

**Declaration:** I declare that the approximate annual turnover of my enterprise is Rs. \_\_\_\_\_ for the year \_\_\_\_\_.

**(Signature of Leader)**

**Date:**

**Declaration:**

We.....SHG have examined the above details provided by the .....Enterprise for seeking assistance under the Seed Capital Component of PM FME Scheme and on finding it satisfactory, we hereby recommend the same for further consideration.

We agree to the approximate annual turnover mentioned by the.....Enterprise.

Further, the given details of Enterprise is correct.

**SHG 1- (Signature of President)**

**(Signature of Secretary)**

**Date:**

**SHG 2- (Signature of President)**

**(Signature of Secretary)**

**Date:**

**Application Form –II : For all category of Applicants**  
**(To be enclosed along with Form-I)**

Seed Capital support to NULM beneficiaries under PM FME Scheme

**Details of Enterprise**

S.No	Details					
1	Date of the start of operations? (MM/YYYY)					
2	Number of persons engaged by the Enterprise	<table border="1"> <tr> <td>No. of SHG Member (s)</td><td>No. of Others engaged</td></tr> <tr> <td></td><td></td></tr> </table>	No. of SHG Member (s)	No. of Others engaged		
No. of SHG Member (s)	No. of Others engaged					
3	Is the enterprise engaged in ODOP / Non ODOP					
4	Finished product category (Tick all relevant items)					

5	Finished Product Details (Tick multiple entry)	
6	Approx. turnover in the last Financial Year (INR)	
7	Does the unit run from your home? Yes/ No	
8	Place of selling finished product	i. Within District (ii) Outside District (iii) Both
9	Whether FSSAI registration is available: Yes / No	
10	If FSSAI registration is available,  i. Registration no. (Upload photo of the FSSAI registration) ii. Registration validity till (MM/YYYY)	
11	(i) GST number, if available? (ii) GST validity till? (MM/YYYY)	
12	Total investment in setting up the Enterprise? (In Rs.)	

13	Details of unsettled loan, if any  i. Loan taken from? - Tick options ii. Loan amount (in Rs.) iii. Year of loan (YYYY)	i. SHG/ Bank/ MFI/Money Lender
14	Food processing equipments, if required (Multiple Options)	Blenders/Oven/Dryers/Roasting instrument /Milling instrument/ Crushing instrument/Slicing machine

		Refrigerators/Others (please specify)/ Not required
15	Cost of additional tools/ machines planned to be purchased (in Rs.)- <b>(A)</b>	
16	Working capital/ fund required for day-to-day operations (in Rs.)- <b>(B)</b>	
17	Total funds required (in Rs.)- <b>(A + B)</b>	
18	Photo of Enterprise (as on date of application)	
19	<p>a. I hereby declare that the information furnished above in Application Forms I &amp; II is true to the best of my knowledge and belief.</p> <p>b. If any seed capital amount is provided to me as loan, it will only be used as working capital for scaling up of this business, and for purchase of tools and equipment.</p>	

**Aadhaar Consent of the applicant.**